**Volunteer Retail Assistant**

**About Opportunity**

Volunteer required to assist in stock processing including sorting, steaming and hanging of donated goods. To assist in keeping the shop premises clean and today and to give good customer service. Volunteers may progress to cash handling and till operation depending on individual skill set.

### About Kidzeco

We are a social enterprise meaning that we work towards providing benefits both socially, economically and environmentally. These are as follows:

* We sell affordable quality preloved goods to families in West Lothian and beyond through our shops in Bathgate and Livingston
* We help care for the environment through our recycling and re-use activities; encouraging donations of baby and children’s goods as well as cotton fabric and yarn.
* We offer a range of children’s classes and activities with a strong emphasis on learning through play.
* We provide resources for parents and families, including advice and information and baby feeding and changing facilities. We support and encourage social networking.
* We nurture and appreciate our volunteers, trainees and employees and endeavour to promote job satisfaction, personal development and advancement.

**Skills & Experience**

Smart appearance, enjoy working in a team, strong communication skills, enjoy working with the public.

### Training and Induction Details

Induction will be carried out by the Shop Supervisor or Training & Development Officer. Manual handling training will be given.

**Requirements**

Application Form, Informal Chat, Induction, References

**Work Type**

Charity Shop/Retail

**Client Group**

Children/Families

**Expenses Detail**

Travel expenses will be paid on an individual basis weekly, depending on requirements

**Accessibility Details**

Wheelchair Access
Disabled Toilet

**Frequency & Commitment**

Minimum 4 hours, Monday to Saturday opportunities available as follows: -

9.30-1.30, 10-2, 11-3, 12-4, 1-5, 1.30-5.30

We would like candidates to commit to at least a 3-month period for continuity and training but recognise that this depends on individual circumstances.

**Minimum Age**

Volunteers must be at least 14 years of age

**Apply**

You can apply now by asking for an application form in-store or by downloading it from our website at <http://kidzeco.net/get-involved/>.